



Wells Wesleyan Church

Wedding Facility Use Application

Wedding date & time: _____

Rehearsal date & time: _____

Officiate for ceremony: _____

Contact info for Officiate: Address: _____

Phone: _____

Email: _____

Fees for non-members

Sanctuary	\$ 100.00	<input type="checkbox"/>				
Fellowship Hall	\$ 50.00	<input type="checkbox"/>	mark all boxes as to the areas of the church you desire to utilize			
Kitchen	\$ 50.00	<input type="checkbox"/>				
Sound Tech	\$ 50.00	<input type="checkbox"/>				

Reservation Confirmation:

The total fee must be submitted with this completed form before the above date can be confirmed.

Cancellation Policy:

Cancellation must be received in writing. 100% of all paid fees will be refunded up to two months before agreed wedding date. After such time, all fees are nonrefundable. The Wells Wesleyan Church reserves the right to cancel this agreement at any time for any reason its governing body deems necessary. Should the church initiate cancellation, all paid fees shall be refunded.

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“No uses for any activities related to practices contrary to Church religious beliefs or The Discipline of the Wesleyan Church.”

***Please make all checks payable to “Wells Wesleyan Church” We will ensure that all personnel receive their designated compensation.**

To Be Married:

Bride’s Name

Address

Phone # _____

Groom’s Name

Address

Phone # _____

I understand the requirements for being married at Wells Wesleyan Church and agree to abide by the church’s policy and practices:

Bride’s Signature

_____ Date _____, 20____

Groom’s Signature

_____ Date _____, 20____

Please fill this form out completely and submit it to the church office with the completed “Facility Usage and Hold Harmless Agreement”.

**Wells Wesleyan Church
P.O. Box 329
1332 State Route 30 Wells, NY 12190
518-571-2430 office@wellswesleyan.org**

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